

DAILY TIME RECORD **GONZAGA, ERNESTO A. JR.** (NAME)

For the month of
September 1 - 30, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:45	12:10	12:30	5:01		8hrs
2-FRI	7:56	12:06	12:27	5:02		8hrs
3-SAT						Off
4-SUN						Off
5-MON	7:53	12:16	12:39	5:02		8hrs
6-TUE	7:38	12:18	12:47	5:06		8hrs
7-WED	7:51	12:12	12:37	5:02		8hrs
8-THU	7:56	12:04	12:36	5:06		8hrs
9-FRI	7:52	12:18	12:36	5:05		8hrs
10-SAT						Off
11-SUN						Off
12-MON	7:42	12:03	12:21	5:01		8hrs
13-TUE	7:52	12:08	12:45	5:02		8hrs
14-WED	7:46	12:06	12:49	5:01		8hrs
15-THU	8:08	12:29	12:29	5:09	8mins	7hrs 52mins
16-FRI	8:03	12:03			4hrs 3mins	3hrs 57mins
17-SAT						Off
18-SUN						Off
19-MON	7:56	12:20	12:20	5:05		8hrs
20-TUE	7:44	12:21	12:25	5:12		8hrs
21-WED	8:00	12:46	12:46	5:26		8hrs
22-THU	7:54	12:01	12:23	5:07		8hrs
23-FRI	7:35	12:06	12:37	5:20		8hrs
24-SAT						Off
25-SUN						Off
26-MON	7:38	12:12	12:38	5:11		8hrs
27-TUE	7:34	12:08	12:25	5:17		8hrs
28-WED						VL
29-THU						VL
30-FRI						VL

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ERNESTO A. GONZAGA JR.

VERIFIED as to prescribed office hours

LILIAN B. NÚÑEZ

Department Head
Institute for Strategic Research & Development Studies

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