

BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Entity Name				Serial No. : _____ Date : _____ Fund Cluster : STF			
Payee		ODELO B. BALDOS					
Office		Eco-FARMI					
Address		VSU, VISCA, Baybay City, Leyte					
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/Expenditures	Amount			
SeedBank-C	To Replish Cash Advance for the purchase of materials as per the papers attached, amounting to.....			4,977.00			
Total				4,977.00			
A. Certified: Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal Signature _____ Printed Name: ED ALLAN L. ALCOBER Position: Head, ECO-FARMI Head, Requesting Office/Authorized Representative Date _____		B. Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above Signature : _____ Printed Name: ALICIA M. FLORES Position : Administrative Officer III Head, Budget Division/Unit/Authorized Representative Date : _____					
C. STATUS OF UTILIZATION							
Reference			Amount				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization (a)	Payable (b)	Payment (c)	Balance Not Yet Due (a-b) Due and Demandable (b-c)	