



21 January 2022

**DR. DILBERTO A. FERRAREN**

Chairman Housing Commission, VP, PRGAS  
Visayas State University  
Baybay City, Leyte

Dear **Ferraren**:

Greetings!

This letter refers to the raised concern during our monthly meeting regarding the housing of security guards. Since one of our security personnel vacated the area/housing at the spillway drier area, the security team requested to assign somebody from the unit to occupy the place as part of the program of UDRRM which is to provide an outpost at the strategic location inside the campus where security personnel could act as lookout even on off-duty hours. It will be of great help to the security force in safeguarding the campus round the clock.

With this, I would like to request from your good office to accept our recommendation of SG Antonio M. Bagarinao to occupy the vacated housing of SG Giron. SG Bagarinao will occupy the unit once granted with your approval.

Thank you and hoping for your favorable consideration on this matter.

Very truly yours,

  
**JULIUS V. ABELA**  
Head, OUDRRM