



INDIVIDUAL FACULTY WORKLOAD

☐ First Semester ☒ Second Semester SY 2021-2022

NAME OF FACULTY GINA A. DELIMA			ACADEMIC DESIGNATION INSTRUCTOR II			EMPLOYMENT STATUS TEMPORARY						
I. INSTRUCTION												
						Class Days (X – Lecture; L - Laboratory)						
A. ACTUAL TEACHING												
Time	Course No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	TH	F	RM	WLU**
1-2 PM	SOCI 11	Society and Culture (with Family Planning)	54	3	2	X		X				3.99
1-2 PM	SCOI 11	Gender and Society	54	3	19	X		X				3.99
1-2 PM	SCOI 11	Gender and Society	54	3	29		X		X			3.00
											TOTAL	10.98
B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark check if adviser, chairman or member. <i>(Attach separate sheet if necessary).</i>												
	Names		Adviser	GAC Chair	GAC Mbr.	SRC Chair	SRC Mbr.	WLU				
Graduate	Sylvan Suyom				X			0.5				
	Caroline Amante		X					1.00				
Undergrad												
											TOTAL	1.5
II. RESEARCH												
Name of the Project/Study		Involvement	Date Started	End Date	Research Assistant (with/without)	w/o honorarium	WLU					
Developing a Smart and Sustainable Disaster Risk Management Model for Eastern Visayas – Component 1		Component Leader	April 2021	Dec. 2021		X	3					
More than Just Food: Exploration of the different meanings ascribed to food by the different social groups in Eastern Visayas		Project Leader	January 2022	October 2022		X	4					
											TOTAL	7
III. EXTENSION												
Name of the Project/Activity		Involvement	Date Started	End Date	w/ honorarium	w/o honorarium	WLU					
Capacity Building – Baybay Dairy Cooperative		Project Leader	Feb 2021	Dec 2021		X	4					
Leadership for Resilient LGUs		Team member	Feb 2021	Dec 2021		X	2					
											TOTAL	6
IV. RELATED ACTIVITIES												
1. Other Services Needing Close supervision of an adviser											No. of Students	WLU

A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted		
B. Academic Adviser (Provide list of students as a separate sheet)		
C. English Critic		
2. Coordination of Classes (for subjects taught by more than two (2) faculty)		
Subjects (Course No. & Descriptive Title)	No. of Faculty	WLU
3. Other activities involving students		
A. Co-curricular activities		
B. Student counselling (example: DBGF, Dormitory Adviser, Organization Adviser)		
C. MS Development Sociology Program Coordinator		1.00
4. Committee Involvement (C – Chairman; M – Member) (Maximum wlu=5)		
Project Development and Ethics Review Committee	C	0.5
Graduate Admission and Curriculum Development Committee	M	0.1
Personnel Committee	M	0.1
Publications and Exhibits Committee	M	0.1
Building Maintenance, Security, and Grounds Upkeep Committee	M	0.1
		0.9
5. University Project Involvement		
A. Income Generating Project (IGP: maximum wlu=10)		
B. Other Projects (Not IGP)		
6. Other Assignment Approved by the University		
a. Institute Secretary		1.00
b. VSU Ethics Committee Secretary		1.00
c. Department Enrolment Focal Person		1.0
		3.00
V. ADMINISTRATIVE RESPONSIBILITIES(maximum wlu=18)		

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	10.98
	Student Advising	1.50
II. RESEARCH		7.00
III. EXTENSION		6.00
IV. RELATIVE ACTIVITIES	1. Other services needing close supervision of adviser	0
	2. Coordination of classes	0
	3. Other activities involving students	1.00
	4. Committee involvement	0.90
	5. University Project Involvement	0
	6. Other assignment approved by the University	3.00
V. ADMINISTRATIVE RESPONSIBILITIES(maximum wlu=18)		0
OVERALL TOTAL		30.38

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

***Will be submitted to OVPA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.**

****WLU – Workload Unit**

Gaddi
GINA A. DELIMA

Name and Signature of Faculty

Recommending Approval:

Lilian B. Nuñez
LILIAN B. NUÑEZ
Department Head

MOISES NEIL SERIÑO

College Dean

Reviewed by:

Vice President for Research and Extension

Vice President for Planning Resource
Generation and External Affairs

Approved:

Vice President for Instruction
Date: _____

**to be accomplished in 3 copies*

***Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty*