

DAILY TIME RECORD

Julie Ann Cordova

Name

For the month of

Sept. 1-30

Official hours for arrival

Regular days

and departure

Saturdays

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1						
2	} Work from Home					
3						
4						
5						
6	} Work from Home					
7						
8						
9	} Work from Home					
10						
11						
12						
13	} Work from Home					
14						
15						
16						
17						
18						
19						
20	8:00	12:00	12:15	5:00		
21	7:00	12:00	12:15	5:00		
22	8:30	12:00	12:15	5:00		
23	8:30	12:00	12:15	5:00		
24	8:30	12:00	12:15	5:00		
25						
26						
27	8:00	12:00	12:15	5:00		
28	8:00	12:00	12:15	5:00		
29	8:00	12:00	12:15	5:00		
30	8:10	12:00	12:15	5:00		
31						

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Julie Ann Cordova
Verified to the prescribed office
hours

JETT C. QUEBEC

In-Charge