



**ACCOMPLISHMENT REPORT**

**March 1-31, 2022**


1. Coordinated with other office/s, department/s, and component colleges.
2. Managed the operation of the Office of the Director for Instruction and Evaluation.
3. Signed routinary documents such as payrolls/vouchers, DTRs, accomplishment reports, appointments, faculty workload, clearances, travel order, and other documents that need the VPAA's action/signature.
4. Conducted monitoring/consultation meetings with academic units.
5. Prepared the supporting documents needed for the Institutional Accreditation.
6. Prepared the supporting documents needed for the AACUP Accreditation.
7. Prepared the supporting documents needed for the CHED Monitoring on VSU Flexible Learning and submitted to CHED Reg. VIII.
8. Attended the 2<sup>nd</sup> Surveillance Audit (Dry Run) last March 11, 2022.
9. Attended the ISO 2<sup>nd</sup> Surveillance Audit last March 15, 2022.
10. Attended the Virtual CHED Monitoring last March 30, 2022.
11. Attended the following meetings:
  - a. GTS meeting last March 8, 2022.
  - b. Area II Institutional Accreditation Meeting last March 2, 2022.
  - c. Task Force Team on Area II Institutional Accreditation
  - d. Preparation for CHED Monitoring last March 31, 2022.
12. Attended Training-workshop of the following:
  - a. Turnitin Administrator Workflow Training last March 9, 2022
  - b. Turnitin Faculty Workflow Training last March 16, 2022
13. Addressed issues/concerns raised by faculty.
14. Assisted OVPA and OHIMD.
15. Conducted regular VEFI BOD meeting.

Submitted by:

  
**MA. RACHEL KIM L. AURE**

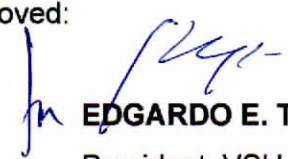
Director, Instruction and Evaluation

Noted:

  
**BEATRIZ S. BELONIAS**

VP for Academic Affairs

Approved:

  
**EDGARDO E. TULIN**

President, VSU

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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