

DAILY TIME RECORD

PAMELA H. URDANETA

Name

For the month of
Official hour of arrival
and departure

Feb. 1-28, 2022

Regular days 8:00am – 5:00am

Saturdays

D A Y	A.M.		P.M.		OVERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Min
1		Holiday				
2	8:00	12:03	12:47	5:02		
3	7:50	12:08	12:56	5:06		
4	7:40	12:01	12:59	5:05		
5		Sat.				
6		Sunday				
7	7:42	12:01	12:59	5:05		
8	7:35	12:03	12:47	5:02		
9	7:41	12:11	12:57	5:05		
10	7:37	12:03	12:47	5:02		
11	7:38	12:08	12:56	5:06		
12		Sat.				
13		Sunday				
14	8:00	12:11	12:57	5:05		
15	7:32	12:04	12:55	5:03		
16	7:38	12:11	12:57	5:05		
17	7:45	12:01	12:59	5:05		
18	7:56	12:03	12:47	5:02		
19		Sat.				
20		Sunday				
21	7:37	12:11	12:57	5:05		
22	7:23	12:01	12:59	5:05		
23	7:23	12:01	12:59	5:05		
24	7:21	12:03	12:47	5:02		
25		Holiday				
26		Sat.				
27		Sunday				
28	7:30	12:08	12:56	5:06		
29						
30						
31						

I CERTIFY on my honor that the above is a true and correct report to the hours of work performed and departure from office.

PAMELA H. URDANETA

Verified to the prescribed office hours.

MARISEL A. LEORNA

In-charge