



VISAYAS
STATE UNIVERSITY



**NATIONAL COCONUT
RESEARCH CENTER-VISAYAS**
Visca, Baybay City, Leyte, PHILIPPINES
Telephone: 053-525-0277
Email: ncrc-v@vsu.edu.ph
Website: www.vsu.edu.ph

**CONTRACT OF SERVICES
(Renewal)**

KNOW ALL MEN BY THESE PRESENTS

This contract made and entered into by and between:

The VISAYAS STATE UNIVERSITY, an institution of higher learning established under Republic Act No. 9158 with principal office at Visca, Baybay, Leyte duly represented by the University President, **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;
and

EDRALIN M. MALASAGA, of legal age, Filipino, married and residing at Brgy. Guadalupe, Baybay City, Leyte hereinafter referred to as the **SECOND PARTY**.

WITNESSETH

WHEREAS, the **FIRST PARTY** is engaged not only in instruction but also in research and extension;

WHEREAS, the **FIRST PARTY** is grantee of research funds from other government agencies such as PCARRD, DA and other private institutions;

WHEREAS, the **FIRST PARTY** is in need of personnel who possess the necessary technical knowhow in the field of agricultural research; to conduct researches or assist the researcher in the conduct of research activities;

WHEREAS, the **SECOND PARTY** possess the required technical knowhow in agricultural research and willing to participate in any research and development activities;

NOW THEREFORE, premises considered, the parties hereto have hereunto agreed to the following terms and conditions, to wit;

The **FIRST PARTY** hires the services of the **SECOND PARTY** as **Science Research Assistant** of the **Farming Systems Section with Code No. NCRC.OC.211.03** at VSU, Visca, Baybay City, Leyte effective **January 1, 2022 until June 30, 2022** at the rate of **P 19,593.00/month** with the following duties and responsibilities:

- 1) Assist the project/study leaders in the implementation of Research Development, Extension and Production activities of the section
- 2) Supervise the laborers in implementing the activities of the section and the NCRC Germplasm
- 3) Gather data, encode, analyze and prepare reports;
- 4) Do laboratory analysis;
- 5) Supervise in the production of Biological Control Agent (Parasitoids) for coconut pest (*Brontispa longissima*); and
- 6) Take charge of on-campus and off-campus techno products exhibits
- 7) Does other activities as requested by the supervisors and the university.

That in consideration of the **SECOND PARTY**, the **FIRST PARTY** binds itself to pay the former in the total amount of **ONE HUNDRED TWENTY NINE THOUSAND FIVE HUNDRED FIFTY EIGHT PESOS (P129,558.00)** including ACA, PERA and ADDITIONAL COMPENSATION ALLOWANCE for 6 months, payable at least twice a month at VSU, Visca, Baybay City, Leyte upon presentation of a Daily Time Record duly attested by the representative of the **FIRST PARTY**;

That the **SECOND PARTY** authorizes the **FIRST PARTY** to deduct from the former's monthly salary the amount corresponding to contribution to GSIS, PhilHealth and Pag-ibig premiums which could not be legally provided for by the **FIRST PARTY** over the duration of this contract.

That the **FIRST PARTY** grants the **SECOND PARTY** reimbursements of necessary expenses for travels made officially in connection with the project and duly approved by the **FIRST PARTY** or her duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;

HONEY SOFIA V. COLIS

MARIA JULIET C. CENIZA

CRISLIN B. CRUZ

EDRALIN M. MALASAGA