



04 April 2022

DR. EDILBERTO FERRAREN

Vice President for Planning, Resource Generation,
and Auxiliary Services
Visayas State University
Baybay City, Leyte

Dear **Dr. Ferraren**:

I am writing this application letter to signify my intent to apply for a VSU Housing.

I am Rotsen B. Labisores, 27 years of age, and an Instructor under the Department of Meteorology (DMet) for almost 6 years. I am currently staying in Baybay City Proper in a rented house with my parents since they depend on me for renting cost.

After the typhoon Odette (Rai) struck the city, that left a partial damage to the rented house, the landlord told us to be given only a few months (not specified) to stay before we will be kicked out. We do not have any other place to stay since most of the rented house will cost more than five thousand pesos per month, that does not include the payment for electricity and water. The small piece of land (less than 50 sq.m at Zone 4) we have is yet to fill with soil before constructing a house and I don't think I can stay there since there are many of us to live under that small space.

For my own personal development, I want to stay inside the university to focus on the academe-related activities, to focus also on my thesis, and to be able to access the resources (e.g., internet) since we no longer have internet in our current rented house.

Moreover, DMet is currently involved in an Extension Project where we provide weather updates and forecasts through VSU's DYDC. There are also upcoming projects that require us to be near the office to perform. It would be of great help in the radio program guesting and for the future projects if I can be accepted as one of the occupants of an apartment inside the campus – allowing me to travel at relatively shorter time from the apartment to my office, and to DYDC.

My monthly rent of P5,000 is a bit expensive for an employee earning only salary grade 12. Though I am still single, it would be great to save some amount of money for my future expenditures. Hence, this application letter.

For further concerns, please contact us through my email rotsen.labisores@vsu.edu.ph or phone number 09176225113.

Hoping for your positive response to this application.

Very truly yours,

ROTSEN B. LABISORES

Instructor I
Department of Meteorology