



INDIVIDUAL FACULTY WORKLOAD

1st Semester A.Y. 2022- 2023

NAME OF FACULTY	ACADEMIC DESIGNATION	EMPLOYMENT STATUS
Merry Jean Caparas	Instructor 1	Temporary

I. INSTRUCTION

A. ACTUAL TEACHING

INSTRUCTION						Class Days (X – Lecture; L - Laboratory)								
A. ACTUAL TEACHING														
Time	Cours e No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	TH	F	S	RM	WLU**	
9:00-12:00	DSOC 241	Gender, Work and Food in Rural Society	3	3	1	X							4.49	
9:00-12:00	DSOC 221	Sociology of Agriculture	3	3	3			X					4.49	
6:00-17:30	SoCi 11	Society and Culture (with Family Planning	3	3	31		X		X				3.39	
TOTAL													12.37	

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. (Attach separate sheet if necessary).

B.1 Undergraduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU
NONE						

B.2 Graduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU
NONE						

II. RESEARCH

Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU
Coastal Cities at Risk in the Philippines (CCARPH)	Team Member	Oct. 24, 2022	Dec. 31, 2022	without	without	2
TOTAL						2

Note: List only those with official appointment from the University President.

III. EXTENSION

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)	
Program Coordinator Master in Land Administration Management (MLAM)	1
Institute Secretary	1
TOTAL	2

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	12.37
	Student Advising	0
II. RESEARCH		2
III. EXTENSION		10
IV. PRODUCTION		0
V. RELATIVE ACTIVITIES	1. Student Consultation/Counseling	0
	2. Coordination of classes	0
	3. Committee involvement (maximum = 5.0)	0.9
	4. Other Assignment Approved by the University	0
VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		2
OVER-ALL TOTAL		27.27

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

*Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.

**WLU – Workload Unit

MERRY JEAN A. CAPARAS

Name and Signature of Faculty

Date: December 20, 2022

Recommending Approval:

LILIAN B. NUÑEZ

Department Head

Date: Dec. 20, 2022

MOISES NEIL V. SERIÑO

College Dean

Date: _____

*
Director for Academic Affairs
Date: _____

*
Chancellor
Date: _____

Reviewed by:

MARIA JULIET C. CENIZA

Vice President for Research, Extension and Innovation

Date: _____

DILBERTO O. FERRAREN

Vice President for Planning, Resource Generation and Auxiliary Services

Date: _____

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: _____

*For Component Colleges add the DAA and Chancellors under recommending approval

*For signatories heading two offices, indicate the two positions below the signature to be accomplished in 3 copies

Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty

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