

OFFICE OF THE UNIVERSITY REGISTRAR

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7067 or 565 0600; Local 1010

Email: registrar@vsu.edu.ph Website: www.vsu.edu.ph

READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
18-1-02041	CHU	CATHIE	COLON	BSTM-2

02-03-2022 Date

Dr. MOISES NEIL V. SERIÑO Dean, College of Management

Dean, College of Management and Economics Visayas State University Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective <u>2nd semester</u> / summer 2021-2022. My last attendance from this University was <u>1st semester</u> / summer 2019 -2020. I was out of school for <u>four (4)</u> semesters and <u>1</u> summer(s) because of the following reason(s): I can't balance between studies and my pregnancy during that time. The university is too far from my hometown which could affect my health and also financial issues.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Signature of Student

Recommending Approval:

MANOLO B. LORETO, JR.
Dean of Students

Approved:

Prof. VENICE B. IBAÑEZ
Department Head

Dr. MOISES NEIL V. SERIÑO College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN

Cashier

MARWEN A. CASTAÑEDA University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Page 1 of 1 FM-REG-02 v1 06-30-2020

No.____





OFFICE OF THE DEAN OF STUDENTS

Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7534; Local 1076

Email: usso@vsu.edu.ph Website: www.vsu.edu.ph

02-03-2022 Date

Dr. EDGARDO E. TULIN

President Visayas State University Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.

Dean of Students

Dear Dr. Tulin:

Good day to you!

I hope this letter finds you well. My name is Cathie C. Chu, 22 years old and currently residing at Padre Burgos, Southern Leyte. I entered Visayas State University Main Campus school year 2018-2019 as a freshman taking up the Bachelor of Science in Tourism Management and unfortunately I stop my degree on my second year second semester school year 2019-2020 because I got pregnant without planning and due to poor guidance and fear during that time, I left the university without proper consent and did not file the leave of absence.

I need to stop my studies for the safety of my baby and me beacuse the university is way too far from my hometown. I never cut out the thoughts to continue my study one day and I bet it is the right time to pursue it. I am writing this letter to express my willingness to continue my bachelor's degree in this outstanding university and I am fully motivated to reach my goal especially that I have a child now. I swear to work hard on my studies and will fullfill my responsibilities as a student.

I would like to respectfully request your good office to allow me to be readmitted for this Semester SY 2021-2022. I am hoping for your consideration.

Thank you very much.

Respectfully

CATHIE CHU

Name and Signature of the Student

GENARA CHU

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students