

ACCOMPLISHMENT
JULY-DEC 21

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, KIMBERLY V. CAINGCOY, Editorial Assistant of the OVPREI – Annals of Tropical Research commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July to December 2021.

KIMBERLY V. CAINGCOY

Ratee

Approved:

VICTOR B. ASION
Head of Unit

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
	Number of articles submitted for ATR publication	Receives and records articles submitted for ATR publication	15	26	5	5	5	5	
	Number of returned evaluation of ATR articles by the respective referees	Facilitates the evaluation of ATR articles by the respective referees	15	26	5	5	5	5	
	Number of issues of ATR journal per year (2 issues per year)	Takes charge of the lay-outing, proofreading, production of camera-ready copy and does the press work	1	1	5	5	4	4.7	