

Civil Service Form No. 49						
DAILY TIME RECORD						
JULIE BEE M. AGUINALDO						
For the month of <u>JANUARY</u> 2022						
Official hours for arrival (Regular days: _____)						
And Departure (Saturdays: _____)						
D A Y	A. M.		P. M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	SATURDAY					
2	SUNDAY					
3	8:00	12:00	1:00	5:00		
4	8:00	12:00	1:00	5:00		
5	8:00	12:00	1:00	5:00		
6	8:00	12:00	1:00	5:00		
7	8:00	12:00	1:00	5:00		
8	SATURDAY					
9	SUNDAY					
10	CALAMITY LEAVE					
11						
12						
13						
14						
15	SATURDAY					
16	9:00	12:00			MM CLASS	
17	8:00	12:00	1:00	5:00		
18	7:00	12:00	1:00	5:00		
19	8:00	12:00	1:00	5:00		
20	7:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	SATURDAY					
23	9:00	12:00			MM CLASS	
24	8:00	12:00	1:00	5:00		
25	7:00	12:00	1:00	5:00		
26	8:00	12:00	1:00	5:00		
27	7:00	12:00	1:00	5:00		
28	8:00	12:00	1:00	5:00		
29	SATURDAY					
30	SUNDAY					
31	8:00	12:00	1:00	5:00		
TOTAL						
I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.						
VERIFIED as to the prescribed office hours						
<u>ANGELITA L. PARADERO</u> In-Charge						

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