



20 July 2023

**DR. MARIA JULIET C. CENIZA**

Vice-President for Research, Extension, and Innovation

Visayas State University

Visca, Baybay City, Leyte

**Dear Dr. Ceniza:**

I hope this email finds you in excellent health.

May I respectfully request that Certifications be issued to me for the following research, extension, and ethics-related training and tasks?

1. Certification allowing Gina Delima of ISRDS, VSU to provide the following short-term technical services:
  - to assist Baybay Dairy Cooperative to craft their Business Continuity Plan on November 10, 2022. A copy of the Invitation/Request Letter from the Baybay Dairy Cooperative is enclosed in this letter.
  - Resource Person for the Accountability Training of the staff Humanity and Inclusion, an NGO, on May 27, 2022, July 5, 2022, and December 21, 2022.
2. Certification allowing Ms. Gina Delima to participate in several research, extension, and ethics training
  - Ethics Training on January 17-19, 2022; August 12-14, 2022; January 31-February 1, 2023. Ms. Delima is the Secretary of the VSU Ethics Review Committee. Copies of the training Certificates are enclosed.
  - Webinar on Online Digital Marketing on September 10-29, 2020 organized by the Innovation Office of VSU.
  - International Training Program (ITP) Workshop I on Co-CiPhil: Co-creating Environmental Citizen Science Capacity in the Philippines on May 2-12, 2022 at VSU main campus. This was jointly organized by VSU and its international partner Hasselt University and KU Leuven Belgium.
3. Certification allowing Ms. Gina Delima to review manuscripts submitted to the
  - Social and Humanities Journal (journal being managed by OGS VSU) and the
  - Review of Socio-Economic Research and Development Studies (RSERDS) (managed by ViSERDAC-VSU). Invitations to review are enclosed herewith

These Certifications will be used for my NBC 9 Cycle application. The Drafts of the Certifications are enclosed in this letter

Thank you very much, Ma'am. Hoping for your affirmative response.

Kind regards,

**GINA A. DELIMA**

ISRDS Faculty

