

DEPARTMENT OF PURE & APPLIED CHEMISTRY

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July 8, 2022

Edgardo E. Tulin University President Visayas State University Baybay City, Leyte

Thru: Beatriz S. Belonias

VP for Academic Affairs

Dear Sir:

I would like to designate Dr. Felix M. Salas as Officer-in-Charge of the Department of Pure and Applied Chemistry on July 11, 2022 or until my return for I will be on leave.

As Officer-in-Charge, Dr. Salas is authorized to discharge the functions as DoPAC Head in addition to his present duties and responsibilities.

Thank you for your action on this designation.

Respectfully yours,

ELIZABETH S. QUEVEDO

Head, DoPAC

Conforme

FELIX M. SALAS

Professor V

Recommending Approval:

MA. THERESA P. LORETO

Dean, CAS

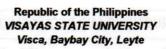
BEATRIZ S. BELONIAS VP for Academic Affairs

Approved:

EDGARDO E. TULIN

President





Stamp of Date of Receipt



APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT 2. NAME : (Last) DoPAC Qu	(First) (Middle) JEVEDO ELIZABETH SOMBILON
3. DATE OF FILING July 8, 2022	
6.C NUMBER OF WORKING DAYS APPLIED FOR 1 day INCLUSIVE DATES July 11, 2022	6.D COMMUTATION Not Requested Requested ELIZABETH S. QUEVEDO (Signature of Applicant)
7. DETAILS OF ACTION	ON APPLICATION
7.A CERTIFICATION OF LEAVE CREDITS As of Vacation Leave Sick Leave Total Earned Less this application Balance	7.B RECOMMENDATION For approval For disapproval due to
REGINA BIBERA, Adm. Officer II (Authorized Officer)	MA. THERESA P. LORETO Office/Dept./Unit (Authorized Officer)
7.C APPROVED FOR: days with pay days without pay others (Specify)	7.D DISAPPROVED DUE TO:
EDGARDO E. Presiden (Authorized O	<u> </u>