

## DAILY TIME RECORD

NICOLAS NELSON R. VALENZONA

NAME

For the month of

NOV. 1 - 30 - 2021

Official hours Arrival

Regular Days

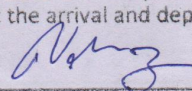
and Departure

Saturdays

| D<br>A<br>Y | A.M.     |           | P.M.    |           | Under Time |      |
|-------------|----------|-----------|---------|-----------|------------|------|
|             | Arrival  | Departure | Arrival | Departure | Hrs.       | Min. |
| 1           | HOLIDAY  |           |         |           |            |      |
| 2           | 7:52     | 12:00     | 1:00    | 5:00      |            |      |
| 3           | 7:51     | 12:00     | 1:00    | 5:00      |            |      |
| 4           | 7:20     | 12:00     | 1:00    | 5:00      |            |      |
| 5           | 7:33     | 12:00     | 1:00    | 5:00      |            |      |
| 6           | SATURDAY |           |         |           |            |      |
| 7           | SUNDAY   |           |         |           |            |      |
| 8           | HOLIDAY  |           |         |           |            |      |
| 9           | 7:30     | 12:00     | 1:00    | 5:00      |            |      |
| 10          | 7:52     | 12:00     | 12:49   | 5:00      |            |      |
| 11          | 7:41     | 12:00     | 12:52   | 5:00      |            |      |
| 12          | 8:00     | 12:00     | 1:00    | 5:00      |            |      |
| 13          | SATURDAY |           |         |           |            |      |
| 14          | SUNDAY   |           |         |           |            |      |
| 15          | 7:40     | 12:00     | 1:00    | 5:00      |            |      |
| 16          | 7:20     | 12:00     | 1:00    | 5:00      |            |      |
| 17          | 7:40     | 12:00     | 1:00    | 5:00      |            |      |
| 18          | 7:42     | 12:00     | 12:56   | 5:00      |            |      |
| 19          | 7:33     | 12:00     | 1:00    | 5:00      |            |      |
| 20          | SATURDAY |           |         |           |            |      |
| 21          | SUNDAY   |           |         |           |            |      |
| 22          | 7:25     | 12:00     | 1:00    | 5:00      |            |      |
| 23          | 7:24     | 12:00     | 1:00    | 5:00      |            |      |
| 24          | 7:42     | 12:00     | 1:00    | 5:00      |            |      |
| 25          | 7:45     | 12:00     | 12:50   | 5:00      |            |      |
| 26          | 7:56     | 12:00     | 1:00    | 5:00      |            |      |
| 27          | SATURDAY |           |         |           |            |      |
| 28          | SUNDAY   |           |         |           |            |      |
| 29          | 7:32     | 12:00     | 1:00    | 5:00      |            |      |
| 30          | HOLIDAY  |           |         |           |            |      |
| 31          |          |           |         |           |            |      |

Total:

I CERTIFY on my hour that the above is a true and correct report of the hours of work performed record of which was made daily at the arrival and departure from office.

  
CERTIFIED as to the prescribed office hours

In-Charge