

DAILY TIME RECORD**POGOSA, JIMMY O.**

(NAME)

For the month of

January 1 - 31, 2022Official hours for arrival and
departure**8:00AM - 5:00PM**

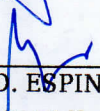
Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT	HOLIDAY					Holiday
2-SUN						Off
3-MON	OFFICIAL TRAVEL TO ABUYOG, LEYTE					
4-TUE						
5-WED						
6-THU						
7-FRI						
8-SAT						Off
9-SUN						Off
10-MON						
11-TUE						
12-WED						
13-THU	7:45	12:05	12:48	5:30		
14-FRI	7:55	12:05	12:55	5:25		
15-SAT						Off
16-SUN						Off
17-MON	7:48	12:10	12:45	5:30		
18-TUE	7:45	12:05	12:50	5:20		
19-WED	7:55	12:09	12:55	5:25		
20-THU	7:45	12:05	12:47	5:30		
21-FRI	7:40	12:05	12:45	5:15		
22-SAT						Off
23-SUN						Off
24-MON	7:45	12:10	12:50	5:28		
25-TUE	7:55	12:07	12:45	5:24		
26-WED	7:44	12:10	12:50	5:30		
27-THU	7:48	12:12	12:55	5:25		
28-FRI	7:50	12:10	12:50	5:20		
29-SAT						Off
30-SUN						Off
31-MON	7:45	12:08	12:48	5:30		

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



JIMMY O. POGOSA

VERIFIED as to prescribed office hours



ELIZA D. ESPINOSA

Department Head

Institute of Tropical Ecology & Envi. Mgmt.