

**DAILY TIME RECORD**

**ABAPO, JANE M.**  
(NAME)


For the month of  
**January 1 - 31, 2023**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						Holiday
3-TUE	7:18	12:27	1:00	5:07	18mins	7hrs 42mins
4-WED			12:19	5:03	1hr	3hrs (SPL half day)
5-THU	7:09	12:42	12:56	5:02	9mins	7hrs 51mins
6-FRI	7:14	12:38	12:49	5:11	14mins	7hrs 46mins
7-SAT						Off
8-SUN						Off
9-MON	6:40	12:30	12:54	7:19		8hrs
10-TUE	6:57	12:50	1:01	7:10	1min	7hrs 59mins
11-WED	7:05	12:10	12:54	4:29	5mins	7hrs 55mins
12-THU						FL
13-FRI						FL
14-SAT						Off
15-SUN						Off
16-MON						FL
17-TUE	7:30	12:39	12:54	7:01	30mins	7hrs 30mins
18-WED	7:20	12:07	12:58	6:00	20mins	7hrs 40mins
19-THU	6:44	12:29	12:54	6:58		8hrs
20-FRI	6:56	12:43	12:51	6:28		8hrs
21-SAT						Off
22-SUN						Off
23-MON	6:44	12:30	12:55	7:01		8hrs
24-TUE	6:53	12:28	12:47	7:00		8hrs
25-WED	6:47	12:41	12:53	7:44		8hrs
26-THU	7:09	12:24	12:48	6:26	9mins	7hrs 51mins
27-FRI	6:53	12:02	12:54	6:49		8hrs
28-SAT						Off
29-SUN						Off
30-MON	6:57	12:32	12:54	5:54		8hrs
31-TUE	6:45	12:10	12:35	5:51		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**JANE M. ABAPO**

VERIFIED as to prescribed office hours

  
**ELIZABETH S. QUEVEDO**  
Department Head  
Department of Pure and Applied Chemistry


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(NAME)

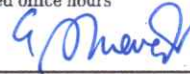
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