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## PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

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## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JHAN A CRUZA	For the Month of: DECE	MBEP
Department: TREM	Year: 2021	

Day	AM					PM						Daily	
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
4	7:10	12:10					1:00	E-10					9
2	7:00	12:00					1:00	5:00 5:30					9.5
3	7:00	12:00				***************************************	1:00	2:00					9
4								4					
5						***************************************							
6	7:00	12:00					1:00	C: W					9
7	7:10	12:00			5		1:10	5:30					9.5
8	7:00	12:10		······································		***************************************	1:00	5:00					9
9	7:00	12:00					1110	5:30					9.5
10	7:00	12:10					1:10	5:N					9
11													
12											***************************************		
13	7:10	12:10					1:10	Sim					9
14	7:0	12:0					1:W	5:30					9-5
15	7:N	12:00					•						5
16													
17									*		-		
18													
19													
20	8:W	12:10					1:00	5:00	***************************************				8
21	8:10	12:10					1:10	5:00					8
22	8:00	12:10					rin	5:N					8
23									***************************************	2			
24													
25									***************************************				
26			-							-		***************************************	
27													
28													
29													
30	_												
31						*							
		-					GRAND TOTAL						11.8

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision: Mission: