



Dec. 28, 2021

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Beatriz S. Belonias
Vice President for Academic Affairs
& Chairman, VSU-SC

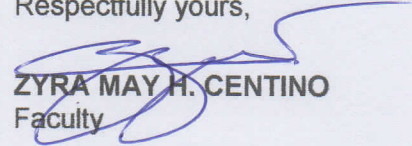
Dear Dr. Tulin,

Greetings!

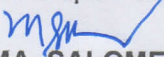
I have the honor to request for a reinstatement from study leave effective January 12, 2022 since the Academic Calendar for 1st Sem, SY 2021-2022 will end this January 11. I was on study leave to pursue my doctorate degree in UPLB starting July 1, 2018 to January 11, 2022 including the 1-semester extension period.

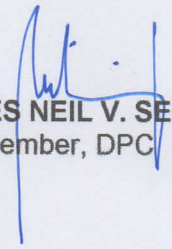
Because of the Pandemic, I have not completed my degree yet, but rest assured that I am doing my best to finish my PhD by June 2022. In this connection, I would like to further request that I will be given a reduced teaching load so that I will have ample time to work on my dissertation. Thank you for your time reading my request. God Bless and Happy New Year!

Respectfully yours,


ZYRA MAY H. CENTINO
Faculty

Endorsed: Dept. Personnel Committee:


MA. SALOME B. BULAYOG
Member, DPC


MOISES NEIL V. SERIÑO
Member, DPC


MARIA HAZEL I. BELLEZAS
Chairman & Head, DoEcon

Recommending Approval:


MOISES NEIL V. SERIÑO
Dean, CME

BEATRIZ S. BELONIAS
Vice President for Acad. Affairs
& Chairman, VSU-SC

Approved:

EDGARDO E. TULIN
President