



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

DISBURSEMENT VOUCHER

FUND CLUSTER:

DATE: Jan. 12, 2022

DVD NO

MODE OF PAYMENT

☐ MDS CHECK

☐ COMMERCIAL CHECK

☐ ADA

☐ OTHERS

TIN/Employee No.

OS/BUS No:

PAYEE/OFFICE

GELBERTO P. VALDEVIESO

ADDRESS:

#REF!

PARTICULARS

RESPONSIBILITY
CENTER

MFO/PAP

AMOUNT

TO PAYMENT for per diem pay as per supporting
papers hereto attached in the total amount of .

202050-
60.2.1
YRRP
Project

600.00

AMOUNT DUE

P 600.00

A

CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

ROSARIO A. SALAS
Project Leader

B

ACCOUNTING ENTRY:

ACCOUNT TITLE

UACS CODE

DEBIT

CREDIT

C

CERTIFIED:

- ☐ Cash available
☐ Subject to Authority to Debit Account (when applicable)
☐ Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

POSITION

NICK FREDDY R. BELLO

OIC HEAD, ACCOUNTING OFFICE

(Head, Accounting Unit/Authorized Representative)

DATE

D

APPROVED FOR PAYMENT:

SIGNATURE

PRINTED NAME

POSITION

DATE

EDGARDO E. TULIN

President

(Agency Head/Authorized Representative)

E

RECEIPT OF PAYMENT:

CHECK / ADA
NO.:

SIGNATURE:

GELBERTO P. VALDEVIESO

DATE:

DATE:

BANK NAME & ACCOUNT NUMBER:

PRINTED NAME:

JEV NO.

DATE:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS:

ITINERARY OF TRAVEL

Visayas State University

AGENCY

NAME		GELBERTO P. VALDEVIESO		DATE		January 12, 2022	
DESTINATION		Mc. Arthur, Leyte		OFFICIAL STATION		VSU, Baybay City, Leyte	
PURPOSE OF TRAVEL Visit YRRP Project Site							
DATE	PLACES TO BE VISITED	TIME		TRANSPORTATION		TRAVEL ALLOWANCE	TOTAL
		DEPARTURE	ARRIVAL	MEANS	EXPENSE		
OCTOBER							
26	VSU-Mc Arthur, Leyte	7:00 AM	8:35 AM	Toyota pick up			
	Mc. Arthur, Leyte-VSU	2:00 AM	3:45 PM				300.00
DECEMBER							
14	VSU-Dulag, Leyte	7:00 AM	8:45 AM	Toyota			
	Dulag, Leyte-VSU	3:00 AM	4:25 PM				300.00
TOTAL TRAVELING EXPENSES & ALLOWANCES							P600.00

I HEREBY CERTIFY that (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.

PREPARED BY:

GELBERTO P. VALDEVIESO

APPROVED:

ROSARIO A. SALAS

Supervisor

EDGARDO E. TULIN

President