



1 / 13 / 2022

Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

I am an old student of VSU BSHRTM-3. I stopped my enrolment on the 2nd semester of 2020-2021 due from the start of heavy rise of the pandemic for the past year, I was not emotionally, mentally, and physically able to handle the new educational system in addition to the strict pandemic protocols. Management of Time, resources and gathering updates Information was also lacking in our lives to which caused us a temporary change of heart. Focusing on myself, my health, earning money, working & earning in the middle of pandemic crisis was my main goal at that time to which we temporarily set aside my academics. Sadly, the date on Filing the Leave of Absence (LOA) was not clearly stated, I couldn't find when I looked up updates on VSU FB page, asked some previous students and instructors yet their answers was also unclear this is also due to the changing systems caused by the pandemic, so ended up not filing for one, I mailed USSO for a re-admission during enrolment last semester they said sadly I was too late. A year has passed and 2021 had been a big self-reflection for me, I achieved some short-termed goals, earned money for our needs as well as staying healthy and vaccinated. I am an adult now and I don't want to burden my family on my unfinished academics anymore so now I am ready to continue my course and focus whole heartedly on my academics and promise do well on my studies and always stay active.

Good day to you!

Respectfully yours,

Suficiencia, Nichol John
Name and Signature of the Student

AURORA P. SUFICIENCIA

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.
Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
15-1-01152	SUFICIENCIA	NICHOL JOHN	N/A	BSHRTM -3

1 / 13 / 2022

Date

Dr. MOISES NEIL SERIÑO

Dean, College of Management and Economics
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021 -2022 My last attendance from this University was 1st semester / summer 2020 -2021. I was out of school for 2 semesters and 1 summer(s) because of the following reason(s): Temporarily stopped my academics to focus on my mental & physical health and earn for my living during the pandemic crisis. The date on Filing and deadline the Leave of Absence (LOA) was not clearly stated, I couldn't find when I looked up updates on VSU FB page, asked some previous students and instructors yet their answers was also unclear this is also due to the changing systems caused by the pandemic, also due to my inactivity and uncertainty of information gathering so ended up not filing for one, lastly I was late on submitting for re-admission enrolment last semester.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Signature of Student

Recommending Approval:

MANOLO B. LORETO, JR.

Dean of Students

Approved:

Prof. VENICE B. IBANEZ

Department Head

Dr. MOISES NEIL V. SERIÑO

College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN

Cashier

MARWEN A. CASTAÑEDA

University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No. _____