

367

Civil Service Form No. 48

DAILY TIME RECORD

CHITO L. LEONOR

Name

For the month of
Official hour of arrival
and departure

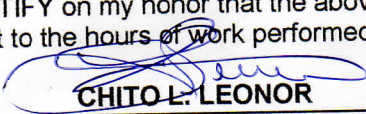
Feb. 1-28, 2022

Regular days 8:00am – 5:00am

Saturdays

D A Y	A.M.		P.M.		OVERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Min
1		HOLIDAY				
2	7:55	12:03	12:47	5:02		
3	7:52	12:08	12:56	5:06		
4	7:59	12:01	12:59	5:05		
5		Saturday				
6		Sunday				
7	8:00	12:08	12:56	5:06		
8	7:53	12:01	12:59	5:05		
9	7:35	12:03	12:47	5:02		
10	7:39	12:11	12:57	5:05		
11	8:00	12:08	12:56	5:06		
12		Saturday				
13		Sunday				
14	7:34	12:11	12:57	5:05		
15	7:51	12:04	12:55	5:03		
16	7:31	12:11	12:57	5:05		
17	7:36	12:01	12:59	5:05		
18	7:37	12:03	12:47	5:02		
19		Saturday				
20		Sunday				
21	7:35	12:11	12:57	5:05		
22	7:02	12:04	12:55	5:03		
23	7:49	12:08	12:56	5:05		
24	7:49	12:08	12:56	5:05		
25		HOLIDAY				
26		Saturday				
27		Sunday				
28	7:51	12:04	12:55	5:03		
29	xxxxxxxx	xxxxxxxx	xxxxxx	xxxxxxx		
30						
31						

I CERTIFY on my honor that the above is a true and correct report to the hours of work performed and departure from office.



CHITO L. LEONOR

Verified to the prescribed office hours.

MARISEL A. LEORNA

In-charge