

DAILY TIME RECORD**ESCASINAS, RUTH O.**

(NAME)

For the month of

November 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE		<i>Holiday</i>				Holiday
2-WED	8:09	12:11	12:15	5:11		8hrs
3-THU	7:59	12:00	12:03	5:09		8hrs
4-FRI	8:02	12:40	1:07	5:17		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:53	12:06	12:11	5:06		8hrs
8-TUE	8:08	12:11	12:16	5:07		8hrs
9-WED	8:06	12:52	12:54	5:28	6mins	7hrs 54mins
10-THU	7:58	12:03	12:09	5:08		8hrs
11-FRI	7:55	12:06	12:18	5:05		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:43	12:41	12:43	5:07		8hrs
15-TUE	7:57	12:00	12:05	5:19		8hrs
16-WED	7:51	12:17	12:50	5:11		8hrs
17-THU	8:05	12:15	12:25	5:01	5mins	7hrs 55mins
18-FRI	7:58	12:00	1:00	7:00		8hrs SUSPENDED 1:00 pm 7:00 pm
19-SAT						Off
20-SUN						Off
21-MON	7:42	12:11	12:55	5:28		8hrs
22-TUE	7:51	12:07	12:08	5:18		8hrs
23-WED	8:02	12:10	12:14	5:22	2mins	7hrs 58mins
24-THU	7:59	12:08	12:19	5:18		8hrs
25-FRI	8:03	12:09	12:39	5:04	3mins	7hrs 57mins
26-SAT						Off
27-SUN						Off
28-MON	7:58	12:02	12:18	5:11		8hrs
29-TUE	7:56	12:00	12:30	5:00		8hrs
30-WED		<i>Holiday</i>				Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


RUTH O. ESCASINAS

VERIFIED as to prescribed office hours

VICTOR B. ASIO

College Dean

College of Agricultural & Food Science