



ACCOMPLISHMENT REPORT

December 20-24, 2021

This is to certify that the undersigned **Maricar M. Lause** was approved on a **Work From Home scheme** during the period covered, and that she actually accomplished, and delivered the expected/assigned outputs as shown below:

Specific Date	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
December 20, 2021	<ul style="list-style-type: none"> Checked and accepted students' submission of final exam/project in ScSc 12n, Comm 11, and Litr 135 respectively. 	8
December 21, 2021	<ul style="list-style-type: none"> Contacted students that have lacking requirements for the final term. Checked students' outputs who have complied their INC remark during the midterm period. 	3 5
December 22, 2021	<ul style="list-style-type: none"> Updated the class record. Gave general feedback to students' outputs and performance. 	3 5
December 23, 2021	<ul style="list-style-type: none"> Checked additional submissions in three courses. 	8
December 24, 2021	<ul style="list-style-type: none"> Computed final grades in Comm 11, Litr135, and ScSc 12. Submitted final grades for ScSc 12, Litr 135, and three classes in Comm 11. 	6 4
	TOTAL OUTPUT POINTS DELIVERED	41

Total Points to be delivered during WFH (No. of days x 8 hrs) = 40 pts

Less: Total Output Points accomplished/delivered = 42 pts

Number of hours (undertime) (-2 pts)

Submitted by:

MARICAR M. LAUSE

Name of Employee/Faculty

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



Recommending Approval:

JETT C. QUEBEC
Department Head

Approved:

MA. THERESA P. LORETO
CAS, Dean