

DAILY TIME RECORD **RATILLA, TEODOMERO C.** (NAME)

For the month of
August 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	8:05	12:05	12:21	5:39	5mins	7hrs 55mins
2-TUE	7:58	12:15	12:21	5:23		8hrs
3-WED	7:57	12:00	1:00	5:41		8hrs
4-THU	7:42	12:00	12:18	5:05		8hrs
5-FRI	8:14	12:18	12:32	6:36	14mins	7hrs 46mins
6-SAT						Off
7-SUN						Off
8-MON	8:04	12:12	12:26	5:52	4mins	7hrs 56mins
9-TUE	8:10	12:28	12:42	5:10	10mins	7hrs 50mins
10-WED	6:17	12:11	12:22	5:18		8hrs
11-THU	6:22	12:46	12:56	5:54		8hrs
12-FRI	6:13	12:22	12:32	6:40		8hrs
13-SAT						Off
14-SUN						Off
15-MON	8:09	12:14	12:21	5:40	9mins	7hrs 51mins
16-TUE						SL
17-WED	8:06	12:07	12:17	5:05	6mins	7hrs 54mins
18-THU	8:03	12:05	12:13	5:21	3mins	7hrs 57mins
19-FRI	8:04	12:00	1:00	5:30	4mins	7hrs 56mins
20-SAT						Off
21-SUN						Off
22-MON	8:01	12:16	12:29	5:35	1min	7hrs 59mins
23-TUE	8:07	12:08	12:20	5:18	7mins	7hrs 53mins
24-WED	8:00	12:15	12:17	5:25		8hrs
25-THU	8:06	12:22	12:42	6:07	6mins	7hrs 54mins
26-FRI	8:02	12:31	12:33	5:24	2mins	7hrs 58mins
27-SAT						Off
28-SUN						Off
29-MON						Holiday
30-TUE	8:06	12:00	12:03	5:32	6mins	7hrs 54mins
31-WED	7:58	12:10	12:52	5:10		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


TEODOMERO C. RATILLA

VERIFIED as to prescribed office hours


RUTH O. ESCASINAS

Department Head
Department of Agronomy