



**CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER**

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Baybay City, Leyte, duly represented by its President **DR. PROSE IVY G. YEPES**, hereinafter referred to as the **FIRST PARTY**;

-and-

Mr. **RAY O. CAINTIC**, of legal age, Single, Filipino and with residence and postal address at Brgy. Gabas Baybay City, Leyte hereinafter referred to as the **SECOND PARTY**;

**WITNESSETH:**

WHEREAS, the **FIRST PARTY** is in need of persons who can provide administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the **SECOND PARTY**, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed;

NOW, THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

The **FIRST PARTY** hereby contracts the services of the **SECOND PARTY** as **Project Laborer** to perform the functions and deliver the following outputs as follows:

1. Assisting in preparing the land for planting, including tilling, leveling, and creating irrigation systems.
2. Sowing rice seeds manually, ensuring proper spacing and depth for optimal growth as stipulated in the project protocol with the guidance of project research assistant.
3. Managing water levels in rice paddies, including irrigation and drainage, to ensure the crop receives adequate moisture.
4. Applying fertilizers and other soil amendments as needed to promote healthy plant growth.
5. Monitoring fields for weeds and using appropriate methods to control their growth, including manual removal or application of herbicides.
6. Monitoring for signs of pests and diseases, implementing control measures as necessary.
7. Assist SRA in conducting field trial for wet season TELS-I and TELS-R (Stage 1&2), as well as during the data gathering of different rice lines during wet season; and
8. Conduct post-harvest activities such as harvesting, cleaning/threshing, seed drying and packing for samples.
9. Performs other functions related to the assigned research undertakings.

THAT when the work demand for travel, the **SECOND Party** shall be entitled to payment of travel expenses (per diem and fare) when travelling on official business within the country subject to existing government accounting rules and regulations and to pertinent VSU policies and rules governing official travel.

THAT the **SECOND PARTY** shall abide by the rules and regulations of the **FIRST PARTY** and the terms and conditions as provided for in this service contract and performs the above-listed functions for a total of 22 days per month and not less than (8) hours per day