

OFFICE OF THE HEAD OF **RECORDS AND ARCHIVES**

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: (053) 565-0600/Local: 1065 Email: ohra@vsu.edu.ph Website: www.vsu.edu.ph

REQUEST FOR INFORMATION/RECORD

Contact Number: _ Proof of Identity: _	Joseph E. Padillo Deca Homes, Ormoc City, 09959728112	The state of the s		
Contact Number: _ Proof of Identity: _		Leyte		
Proof of Identity:	Ma50128112			
		E-mail addı	ress: joseph.padilla@vs	iu. edu. p
	Company /School ID	ID	No.: VOI216	
Requested Information	: Service Record			
No. of copies: 2	No. Control Co			
Reason & intended use	of requested information/o			
	For Housing App	hcation		
(Playse	A			
JOSEPH R.	PAPILLA			
Signature of Requestor	/Representative			
Action on the request	:			
Approved:				
	RYSAN C. GUI	Nocon		
	Director, ODAS and FO			
Evidence of payment: (DR No. 0409125	Date: 3 7 22	Amount:/	
Disapproved:				
	RYSAN C. GUI Director, ODAS and FO			
Remarks/reason for dis	sapproval:			