



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: **LORRAINE CRISTY E. CENIZA**
Department: **ITEEM**

For the Month of: **FEBRUARY**
Year: **2022**

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7	8:00	12:00					1:00	5:00					8
8	8:00	12:00					1:00	5:00					8
9													
10													
11													
12													
13													
14													
15	8:00	12:00					1:00	5:00					8
16	8:00	12:00					1:00	5:30					8.5
17	8:00	12:00					1:00	5:00					8
18	7:00	12:00					1:00	5:00					9
19													
20													
21	7:00	12:00					1:00	5:30					9.5
22	8:00	12:00					1:00	5:00					8
23	8:00	12:00					1:00	5:30					8.5
24	8:00	12:00					1:00	5:00					8
25	7:00	12:00					1:00	5:00					9
26													
27													
28	7:00	12:00					1:00	5:30					9.5
29													
30													
31													

GRAND TOTAL 102

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZA D. ESPINOSA

Printed Name and Signature of Dept. Head