

DAILY TIME RECORD

BENITEZ, CECILIO M.

(NAME)

For the month of

April 1 - 30, 2022

Official hours for arrival and departure


8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI			12:48	5:01		HALF DAY
2-SAT						Off
3-SUN						Off
4-MON	7:53	12:09	12:41	5:01		
5-TUE	7:58	12:04	12:43	5:00		
6-WED	8:00	12:09	12:49	5:02		
7-THU	8:01	12:00	12:54	5:00		
8-FRI	7:56	12:10	12:50	5:00		
9-SAT						Off
10-SUN						Off
11-MON						SUSPENDED 8:00 am 5:00 pm
12-TUE						SUSPENDED 8:00 am 5:00 pm
13-WED						SUSPENDED 8:00 am 5:00 pm
14-THU						Holiday
15-FRI						Holiday
16-SAT						Off
17-SUN						Off
18-MON	8:00	12:08	12:52	5:01		
19-TUE	7:50	12:05	12:42	5:01		
20-WED	8:01	12:03	12:48	5:01		
21-THU	7:53	12:04	12:49	5:01		
22-FRI	8:00	12:03	12:47	5:00		
23-SAT						Off
24-SUN						Off
25-MON						CALAMITY LEAVE
26-TUE	8:00	12:01	12:41	5:00		
27-WED	8:00	12:09	12:53	5:00		
28-THU	8:00	12:08	12:44	5:00		
29-FRI	8:00	12:02	12:38	5:00		
30-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


CECILIO M. BENITEZ

VERIFIED as to prescribed office hours


ELIZA D. ESPINOSA

Department Head
Institute of Tropical Ecology & Envi. Mgmt.