

BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Entity Name				Serial No. : _____ Date : 12/2/2024 Fund Cluster : _____			
Payee	GELBERTO P. VALDEVIESO						
Office	ECO-FARMI						
Address	VSU, VISCA, BAYBAY CITY, LEYTE						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/ Expenditures	Amount			
EXT-STF-12	Payroll for overtime pay			1,609.92			
	Total			1,609.92			
A. Certified Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal Signature : _____ Printed Name: <u>MARLITO M. BANDE</u> Position : Head, Requesting Office/Authorized Representative Date : _____			B. Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above Signature : _____ Printed Name: <u>ALICIA M. FLORES</u> Position : Head, Budget Division/Unit/Authorized Representative Date : _____				
C. STATUS OF UTILIZATION							
Reference			Amount				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization (a)	Payable (b)	Payment (c)	Balance	
						Not Yet Due (a-b)	Due and Demandabl (b-c)