**BUDGET UTILIZATION REQUEST AND STATUS** VISAYAS STATE UNIVERSITY Date: Visca, Baybay City, Leyte Fund: Maria Teresa A. Cruz Payee: Office of the Head for Internal Audit Office: VSU, Visca, Baybay City, Leyte Address: Responsibility **Particulars** Center MFO/PAF TO PRETRAVEL expenses Total Certified: Charges to appropration/allotment B Certified: necessary, lawful and under my direct supervision purpose and supporting documents valid, proper and legal indicated Signature Signature Printed Name ALLEN GLENNIE P. LAMBERT Printed Name Position **Executive Secretary** Position Date С STATUS OF OBLIGATION Reference ORS/JEV/RCI/RADAI **Particulars** Date Obligation Payment No. November 16, 202 Obligation 12,178.00 Totals 12,178.00 an charge or range ( a outer than the Prepared : Dept/Office Head) Dir. Of Instruction/Res. & Ext. APPROVED: Record Records Division CO CO CO Accou Accounting Office Requis Requisitioner O E. TULIN sident