

Civil Service Form No. 49

**DAILY TIME RECORD**JOVELYN G. JACOB

(NAME)

For the month of NOVEMBER 1-30, 2021

Official hours for arrival

(Regular days

And departure

(Saturdays

D A Y	A M		P M		UNDERTIME	
	Arrival	Deptr.	Arrival	Deptr.	Hrs.	Mins.
1						
2	7:31	12:07	12:20	5:00		
3	7:21	12:05	12:21	5:00		
4	7:40	12:08	12:25	5:00		
5	7:25	12:10	12:25	5:00		
6	SS	SS	SS	SS		
7	SS	SS	SS	SS		
8	HOLIDAY		HOLIDAY			
9	7:40	12:10	12:30	5:00		
10	7:35	12:05	12:25	5:00		
11	7:30	12:03	12:50	5:00		
12	7:35	12:10	12:30	5:00		
13	SS	SS	SS	SS		
14	SS	SS	SS	SS		
15	7:45	12:05	12:20	5:00		
16	7:53	12:05	12:35	5:00		
17	7:45	12:10	12:20	5:00		
18	7:40	12:15	12:35	5:00		
19	7:35	12:10	12:30	5:00		
20	SS	SS	SS	SS		
21	SS	SS	SS	SS		
22	7:45	12:05	12:31	5:00		
23	7:35	12:00	12:15	5:00		
24	7:40	12:05	12:20	5:00		
25	7:30	12:10	12:30	5:00		
26	7:43	12:11	12:25	5:00		
27	SS	SS	SS	SS		
28	SS	SS	SS	SS		
29	7:45	12:05	12:25	5:00		
30	HOLIDAY		HOLIDAY			
31						
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

JOVELYN G. JACOB

VERIFIED as to the prescribed office hours

ROBERT N. PIAMONTE  
In-Charge