

Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

. OFFICE/DEPARTMENT 2. NAME :	(Last)	(First)	(Middle)
Dept.of Business and Management A	GUINALDO	JULIE BEE	MACARIOLA
DATE OF FILING December 28, 2021 4. POSITION	Instructor I	5. SA	LARY
6. DETAILS	OF APPLI	CATION	THE SET IS CONSIDER TO SOME
.A TYPE OF LEAVE TO BE AVAILED OF	6.B	6.B DETAILS OF LEAVE	
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		In case of Vacation/Special Privilege Leave:	
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		Within the Philippines	
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		Abroad (Specify)	
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)		In case of Sick Leave:	
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)		In Hospital (Specify Illness)	
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)		Out Patient (Specify Illness)	
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)			
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	sel stroegs ici 1	n case of Special Leave Benet	its for Woman:
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)		(Specify Illness)	
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 29	WITH MARKET COST TO A STATE OF	80) zilbor0 evas i yilostoM t	on Ada a Asia of Alacetian of Alacetian
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)		In case of Study Leave:	
Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)		Completion of Master's Degree	
Adoption Leave (R.A. No. 8552)		BAR/Board Examination Review	
		Other purpose:	
Others:		Monetization of Leave Credits	
		Terminal Leave	
C NUMBER OF WORKING DAYS APPLIED FOR	6 D	COMMUTATION	skolinet ad Sigita borada ic ea pretakansin bas ynionais isinka
1 day		Not Requested	
INCLUSIVE DATES		Requested 1_1	
		Manil	le
			Applicant)
7. DETAILS OF AC	TION ON A	APPLICATION	e baerl goleşe ası negwice b
A CERTIFICATION OF LEAVE CREDITS	7.B	RECOMMENDATION	
As of		For approval	
Vacation Leave Sick Leave	in a	For disapproval due to	eviser doub main neuer i see he goodriganied by any of the i
Total Earned Less this application	a I no kaob A	Scalines from the becauses:	(CHE) ISTOU DOMESURY YEARS
Balance	notico se =	human Aryamad ad value	like the distinct of setons &
(Social Wolfers and Development (CCYYO)	to Intentifutio G	ANGELITA L.	PAPADERO
REGINA BIBERA, Am. Officer II (Authorized Officer)		Head	DBM
(Authorized Officer)	graziones es dischero	(Authorized (
C APPROVED FOR:	7.D	DISAPPROVED DUE TO:	
days with pay days without pay			
others (Specify)			
	O E. TULIN sident		
	ed Official)		