

DAILY TIME RECORD

SACRO, CELSO F.

(NAME)

For the month of

June 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:59	12:02	12:53	5:04		8hrs
2-THU						FL
3-FRI	7:36	12:00	12:53	5:03		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:51	12:03	12:55	5:04		8hrs
7-TUE	7:54	12:01	12:53	5:16		8hrs
8-WED	7:44	12:06	12:57	5:03		8hrs
9-THU	7:58	12:00	12:53	5:06		8hrs
10-FRI	7:50	12:01	12:47	5:01		8hrs
11-SAT						Off
12-SUN						Off
13-MON	7:40	12:01	12:56	5:03		8hrs
14-TUE	7:46	12:01	12:35	5:07		8hrs
15-WED	7:47	12:00	12:26	5:08		8hrs
16-THU	7:39	12:01	12:29	5:04		8hrs
17-FRI						FL
18-SAT						Off
19-SUN						Off
20-MON	7:45	12:01	12:31	5:04		8hrs
21-TUE	7:28	12:01	12:52	5:03		8hrs
22-WED	8:27	12:01	12:33	5:02	27mins	7hrs 33mins
23-THU	7:33	12:01	12:34	5:08		8hrs
24-FRI	7:39	12:01	12:37	5:06		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:52	12:01	1:02	5:09	2mins	7hrs 58mins
28-TUE	7:41	12:00	12:38	5:06		8hrs
29-WED	7:44	12:02	12:49	5:07		8hrs
30-THU	7:36	12:01	12:56	5:33		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CELSO F. SACRO

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head
Office of the Cashier