

BUDGET UTILIZATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Parent: JERREL ANN LAGITAO

Office: NCRC-V

Address: VSU

Responsibility
Center

Particulars

Amount

STF-64
NCRC
MAKAPUNO

REPLENISHMENT OF PETTY CASH ADVANCE

303000000
Research

4,958.75

Total

4,958.75

Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Signature

Printed Name

Position

Date

MARISEL A. LEORNA

Director, NCRC-V

Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature

Printed Name

Position

Date

ALICIA M. FLORES

OIC- Head, Budget Office

Head, Budget Unit/Authorized Representative

STATUS OF OBLIGATION

Reference

Amount

Date	Particulars	ORS/JEV/RCI/RADA No.	Obligation	Payment	Not Yet Due	Due and Demandable
12/1	Obligation	02-206441-2021-11	4,958.75		4,958.75	
		Totals	4,958.75		4,958.75	

Returned:
Request signed by:
Thank you
1-03072