

# CALL-OFF ORDER

## VISAYAS STATE UNIVERSITY

PR No.: GF-2024-10-01779

Visca, Baybay City, Leyte

Tracking No.:

Supplier :		<b>YELLOW KITCHENETTE</b>		C.O. No: <b>CO-25-09-R-116</b>	
Address :		5 Rel St., Nalibunan, Abuyog, Leyte		Date: <b>22-Aug-25</b>	
Tel./Cel. No.:		Globe: 0997-146-0310 DITO: 0993-809-9324		Mode of Procurement: <b>Framework Agreement</b>	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <b>BAC Conference Room</b>				Delivery Term: <b>FOB - VSU Main Campus</b>	
Date of Delivery: <b>August 27 &amp; Sept. 8, 2025 c/o Lilibet: 0931-152-4113</b>				Payment Term: <b>As per cost of food delivered</b>	
QTY	Unit	Description	Inventory	Unit Cost	Amount
12(Pax) x 2 (Days) =24		<b>Snacks (Morning) Time of Delivery- 9:00 AM</b>		<b>78.44</b>	<b>1,882.56</b>
		<b>Inclusions:</b>			
		At least 1 serving of food for <b>Snacks</b>			
		At least 1 serving of <b>Drinks</b>			
		<b>*Packaging must be made of biodegradable materials</b>			
		Purpose: <b>Various University events/activities.</b>			
		Intended: <b>Procurement Office (PO)</b>			
TOTAL:					<b>1,882.56</b>
Total Amount in Words: <b>ONE THOUSAND EIGHT HUNDRED EIGHTY-TWO AND 56/100 PESOS ONLY</b>					
<b><i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i></b>					
Very truly yours,					
Conforme:		<b>PROSE IVY G. YEPES</b>			
		President			
		Supplier's signature Over Printed Name			
		Date			
Fund Cluster: _____			ORS/BURS No. : _____		
Funds Available: _____			Date of ORS/BURS: _____		