



August 15, 2022

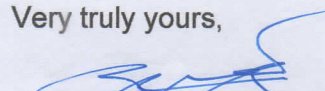
Dr. Beatriz S. Belonias
Vice President for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Belonias:

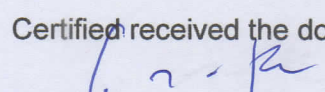
Please be informed that I am authorizing **Dr. Maria Hazel I. Bellezas**, department head and a regular faculty member of the department, to take charge my class records and to accommodate queries of my students regarding completion of grades, thesis advising and other academic concerns. This is in view of my teacher's leave on July 2-August 29, 2022.

Rest assured that the physical copies of students' basic academic records of all the subjects I handled have been turned-over and received by Dr. Bellezas.

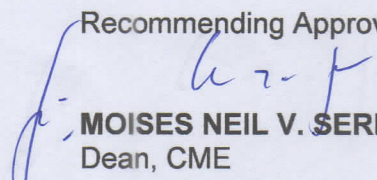
Very truly yours,


ZYRA MAY H. CENTINO
Instructor III

Certified received the documents as stated:


MARIA HAZEL I. BELLEZAS
Faculty & Head, DoEcon

Recommending Approval:


MOISES NEIL V. SERIO
Dean, CME

APPROVED:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

cc: Office of the University Registrar