



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**ECONOMICS**

June 18, 2024

**Atty. Rysan Guinocor**  
Legal Officer  
Visayas State University  
Visca, Baybay City

**Dear Atty. Guinocor:**

Some of our 3<sup>rd</sup> year BSEcon students will undergo On-the-Job Training (OJT) this summer 2024. One agency that accepted our OJT students is Department of Labor and Employment - Southern Leyte Field Office. One requirements of this endeavor is Memorandum of Agreement between the host agency and Visayas State University.

In this regard, please find attached sample MOA of the university which was submitted to the host agency for review and comments. The agency approved the use of this MOA without any correction.

Thank you very much.

Very truly yours,

**ZYRA MAY H. CENTINO**  
Head, DoEcon



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