



November 28, 2022

EDGARDO E. TULIN

President

Visayas State University

THROUGH: **ALELI A. VILLOCINO**

Vice-President for Students Affairs and Services

Visayas State University

Dear Dr. Tulin:

In view of the suspension of classes in the past weeks due to inclement weather, the Office respectfully requests for whole day instruction to make-up the NSTP program of instruction on these dates: December 3 and 10, 2022.

I hope this request merits your kind approval.

Very truly yours,



JOY A. BELLEN

Director, NSTP Office and
Coordinator, CWTS

Recommending Approval:

ALELI A. VILLOCINO

Vice-President for Students Affairs
and Services

Approved:

EDGARDO E. TULIN

President