

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: pree@vsu.edu.ph Website: www.vsu.edu.ph

UNIVERSITY CLEARANCE

(for Faculty and Staff)

Name:YHENA L. BANDIBAS	Position:INSTRUCTOR 1	Signature:	ya Bansidas
Address and Mobile Number: ZONE	VI, BAYBAY CITY, LEYTE / 0917555		10.
Dept./Office: DEPT. OF PURE AND APP	PLIED CHEMISTRY Last Day of	Service in VSU:	
Purpose: [] Resignation [] Retired	ment [-] Transfer [] Stud	dy Leave [/]	Others TEACHER'S LEAVE
Reason, if resignation:	The second line		3300 2 0 0 0 0 0 0
Effective Date: July 2,2022	_		
	Cleared of work-r	elated accountabilitie	es:
	ELIZABE	TH S. QUEVEDO	
	Name and signature of Department /Unit Head		
The above-named faculty/staff is cleared Baybay City, Leyte.	of money, property and other res	ponsibilities from uni	ts under VSU, Visca,
Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS)	DANIEL LESLIE S. TAN		
VP Research, Extension & Innovation	MARIA JULIET C. CENIZA		
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	BEATRIZ S. BELONIAS		
	Annewadi		
	Approved:		
	EDGARDO E. TULIN University President		
	Date:		

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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