



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: DEXTER A. BELAS
Department: ITEES

For the Month of: JANUARY
Year: 2025

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16	8:00	11:59					12:00	17:00					8.0
17							13:00	16:00	17:00	20:00			6.0
18													
19													
20	10:00	11:59					12:00	13:00	17:30	19:00			4.5
21							13:00	16:00	17:30	19:00			4.5
22	7:00	10:00					13:00	16:00					6.0
23	10:00	11:59					12:00	13:00	13:00	16:00			6.0
24							13:00	16:00	17:00	20:00			6.0
25													
26													
27	10:00	11:59					12:00	13:00	17:30	19:00			4.5
28							13:00	16:00	17:30	19:00			4.5
29													
30	10:00	11:59					12:00	13:00	13:00	16:00			6.0
31							13:00	16:00	17:00	20:00			6.0
GRAND TOTAL													62.0

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 TEOFANES A. PATINDOL Printed Name and Signature of Dept. Head
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