



# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## TRAVEL REQUEST / ORDER

06/26/2025  
Date

Name

: LILIAN B. NUÑEZ

Designation

: Associate Prof.V/Director

Destination

: Baybay City Hall & Hindang Leyte

Date of Travel

: July 2, 2025

Purpose

: To conduct meeting with Baybay LCE and Hindang LCE and visit HNPC, Hindang.

Total Expenses:

Source of Funds

Transportation:

☒ University Vehicle

☐ Public Conveyance

Noted/Verified:

MARIA VANESSA E. GABUNADA

Immediate Supervisor

RECOMMENDING APPROVAL:

MARIA VANESSA E. GABUNADA

Dean, Faculty of Humanities & Social Sciences

In-charge of funds ( If other than the  
Dept/Office Head)

ROTACIO S. GRAVOSO

VP for Academic Affairs

APPROVED:

PROSE IVY G. YEPES

President



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Visca, Baybay City, Leyte

## TRAVEL REQUEST / ORDER

06/26/2025  
Date

Name

: LILIAN B. NUÑEZ

Designation

: Associate Prof.V/Director

Destination

: Baybay City Hall

Date of Travel

: July 1, 2025 (pm only)

Purpose

: Meeting with Baybay BMIS Team & UPLB BIDANI team.

Total Expenses:

Source of Funds

Transportation:

☒ University Vehicle

☐ Public Conveyance

Noted/Verified:

MARIA VANESSA E. GABUNADA

Immediate Supervisor

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