

Request for Appointment of Contractual Employees  
For Research and Extension Projects

**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City

Nov. 23, 2021

**Dr. Edgardo E. Tulin**  
President, Visayas State University  
Baybay City

Thru: **The Academic Personnel Board**

Dear Sir:

I wish to recommend the appointment ☐ new, ☒ **renewal**, ☐ reappointment of  
**Federico P. Godoy, Jr. as Science Aide** under Project Code No. **RSPR 93.042** entitled,  
"**Breeding Sweetpotato for Yield and Quality (Phase III)**" by **Ms. Lisa I. Arce**  
(Project/Study Leader)

with a salary of **FOURTEEN THOUSAND FOUR HUNDRED PESOS (P 14,400.00)** and **PERA & ACA** of **P 2,000.00** per month effective **January 1 – June 30, 2022** or subject to termination anytime due to lack of funds, etc.

This is also to certify that the recommendee met the established qualification standard for the particular position and that the rules and regulations against nepotism are adhered to.

**Statement of Duties and Responsibilities:**

1. To set-up sweetpotato polycross breeding nursery;
2. To set up experiment related to breeding good quality and high yielding sweetpotato;
3. To make reports; and
4. To do other duties that maybe assigned by his supervisor.

Very truly yours,

  
**LISA I. ARCE**  
Project/Study Leader

Certified Availability of  
Appropriation/Allotment:

**ALICIA M. FLORES**  
OIC, Budget Office

Personnel Clearance:

**HONEY SOFIA V. COLIS**  
OIC, HRMO

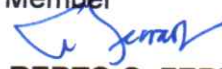
Recommending Approval:


**MARIA JULIET C. CENIZA**  
Vice Pres. for Res., Extn. & Innovation


Endorsed:

Center Personnel Committee:

  
**LISA I. ARCE**  
Member

  
**DILBERTO O. FERRAREN**  
Member

  
**ALAN B. LORETO**  
Member

  
**MARLON M. TAMBIS**  
Member

**APPROVED:**

**EDGARDO E. TULIN**  
Chairman