



01 December 2021

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

This is to recommend the appointment of **DR. MOISES NEIL V. SERIÑO** as Project Leader of the research project entitled **"Exploring Nature-based Solutions and Circularities in Household Practices and Consumption to Achieve Net Zero Carbon Emissions in Eastern Visayas (ENHANCE)"** and Study Leader of the research study entitled **"Estimating Net Carbon Emissions from Household Practices and Consumption"** with Project code VSU-FTP-2021-3 and VSU-FTP-2021-3c, respectively, effective December 01, 2021 - November 30, 2022.

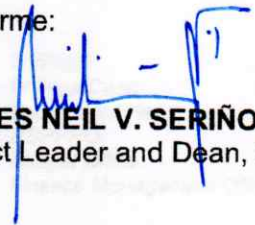
As Project/Study Leader, Dr. Seriño is expected to perform the following duties and responsibilities:

1. Provide leadership in implementing the approved research project activities as provided for in the approved proposal;
2. Provide leadership for research management and integrate all data and information collected by the project staff.
3. Coordinate with the overall project leader and stakeholders in other agencies in order to collect the needed data and information.
4. Supervised the functions and responsibilities of a research assistant for the effective execution of all research activities.
5. Submit terminal report, draft article for peer-reviewed publication and other deliverables as required; and
6. Comply with the requirements of VSU in relation to the project implementation.

Very truly yours,


MARIA HAZEL BELLEZAS
Head, DoEcon

Conforme:


MOISES NEIL V. SERIÑO
Project Leader and Dean, CME

Certified funds available:

LOUELA C. AMPAC
Director for Financial Management

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension & Innovation