

DAILY TIME RECORD  
NAPIERE, WILMA V.

(NAME)

For the month of  
July 1 - 31, 2023  
Official hours for arrival and departure  
8:00AM - 5:00PM

| Day    | AM   |       | PM    |      | T/U   | Total       |
|--------|------|-------|-------|------|-------|-------------|
|        | IN   | OUT   | IN    | OUT  |       |             |
| 1-SAT  |      |       |       |      |       | Off         |
| 2-SUN  |      |       |       |      |       | Off         |
| 3-MON  | 7:59 | 12:27 | 12:29 | 5:05 |       | 8hrs        |
| 4-TUE  | 7:55 | 12:30 | 12:31 | 5:25 |       | 8hrs        |
| 5-WED  | 8:04 | 12:26 | 12:29 | 7:02 | 4mins | 7hrs 56mins |
| 6-THU  | 7:52 | 12:33 | 12:34 | 5:38 |       | 8hrs        |
| 7-FRI  | 7:54 | 12:27 | 12:28 | 5:28 |       | 8hrs        |
| 8-SAT  | 8:04 | 12:21 | 12:23 | 5:05 |       | 8hrs 59mins |
| 9-SUN  |      |       |       |      |       | Off         |
| 10-MON | 7:57 | 12:22 | 12:23 | 7:02 |       | 8hrs        |
| 11-TUE | 7:56 | 12:18 | 12:19 | 5:39 |       | 8hrs        |
| 12-WED | 8:02 | 12:39 | 12:41 | 7:04 | 2mins | 7hrs 58mins |
| 13-THU | 8:00 | 12:22 | 12:24 | 6:06 |       | 8hrs        |
| 14-FRI | 7:50 | 12:12 | 12:14 | 5:25 |       | 8hrs        |
| 15-SAT |      |       |       |      |       | Off         |
| 16-SUN |      |       |       |      |       | Off         |
| 17-MON | 8:00 | 12:14 | 12:15 | 7:02 |       | 8hrs        |
| 18-TUE | 7:52 | 12:30 | 12:32 | 6:59 |       | 8hrs        |
| 19-WED | 7:57 | 12:16 | 12:18 | 6:39 |       | 8hrs        |
| 20-THU | 8:00 | 12:35 | 12:38 | 7:02 |       | 8hrs        |
| 21-FRI |      |       |       |      |       | SPL         |
| 22-SAT |      |       |       |      |       | Off         |
| 23-SUN |      |       |       |      |       | Off         |
| 24-MON | 7:56 | 12:18 | 12:19 | 5:38 |       | 8hrs        |
| 25-TUE | 7:56 | 12:34 | 12:37 | 7:02 |       | 8hrs        |
| 26-WED | 7:44 | 12:13 | 12:15 | 7:11 |       | 8hrs        |
| 27-THU | 7:47 | 12:27 | 12:28 | 7:00 |       | 8hrs        |
| 28-FRI | 8:00 | 12:22 | 12:24 | 5:15 |       | 8hrs        |
| 29-SAT | 8:06 | 12:38 | 12:39 | 5:09 |       | 9hrs 2mins  |
| 30-SUN |      |       |       |      |       | Off         |
| 31-MON | 7:16 | 12:29 | 12:30 | 5:29 |       | 8hrs        |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head  
Accounting Office

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