



January 4, 2022
Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

Most respectfully I beg to enter the school I need and where I came from because in my hometown which is in Mindanao there was no college schools related on my course and I need to be here in Leyte because I need to watch my grandmother which is have an arthritis and turning 84 this year and I need to help her. I'm sorry for leaving the school with out permission or without an leave of absence letter because that time it was a timing my cellphone broke and it's the only gadgets I have and we have no money to buy new one. In the 1st semester which is 2020. I failed some of my subject or have a INC because I didn't focus and I only focus on helping my family because my mother have an heartache and I can't stand watching her do the hardworks and that's why she needs help and I'm very sorry I stopped in 2nd semester which is 2020-2021 because my mother rush to the hospital because of an heart attack and thankfully she's now ok, since in that time my father need my help in the farm to do the hardworks and in the business which is "Karendirya", so I have no choice to help because were only three and that's my brother, my father and me and since it was pandemic our business gone too low, and we need money to pay the taxes in the hospital then I was finding some jobs like in the gasoline station just to add some money to pay the electric and water bill especially the taxes in the hospital since my mother didn't come out on the hospital. Now I want to come back to the school where I need and focus since now I'm in Leyte from Mindanao. I want to comply my readmission and give me one more chance to attend the school and focus on my future for the sake of my family. I therefore, request you to kindly re-admit me allow me to attend school regularly or since I'm now an irregular student I will accept every works you need me to do. I shall ever remain grateful to you for this act of kindness.



Respectfully yours,

Kristian Joneal Nasayao Joyo

Name and Signature of the Student

Elvie Nasayao Joyo

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
20-1-10806	Joyo	Kristian Joneal	Nasayao	BSA - I

January 4, 2022

Date

Dr. VICTOR B. ASIO

Dean, College of Agriculture and Food Science

Visayas State University

Visca, Baybay, Leyte

Dear Mr. Manolo

I would like to apply for readmission effective 2nd semester / summer 2020 -2022. My last attendance from this University was 1st semester / summer 2020 -2021. I was out of school for 2 semesters and summer(s) because of the following reason(s): I'm helping my parents for their business. There was no one to take the application to the campus and I don't have a phone to via an email because my phone was broke and I have no gadgets left and I'm sorry for not passing the application and I know I'm too late. Therefore, I request you to accept my request for re-admission in the school. I will be grateful to your kindness.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, Jr.

Dean of Students

KRISTIAN JONEAL N. JOYO

Signature of Student

Approved:

Dr. VICTOR B. ASIO

Department Head

Dr. VICTOR B. ASIO

College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN

Cashier

MARWEN A. CASTAÑEDA

University Registrar