VISAYAS STATE UNIVERSITY

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES
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REQUEST FOR INFORMATION/RECORD

Date: June 16, 2022

Name of Requestor: GINA A. DELIMA

Address: BRGY. BIPASONG, BAYBAY CITY, LEYTE

Contact Number: 0912 333 5294 E-mail address: gina.delima@vsu.edu.ph

Proof of Identity: VSU ID ID No.: V01184

Requested Information:

Authenticated copy of Diploma & TOR for MSc (KU Leuven University)
Authenticated copy of Diploma & TOR CBSc in VSU)

No. of copies: 2 copies each document

Reason & intended use of requested information/document

Submit to CSC for permanency of employment status

GINA A. DELIMA
Name & Signature of Requestor/Representative

Action on the request:

Approved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. 0614242 Date: 16 Jun 2022 Amount: 20

Disapproved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval: