

## OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: (053) 565-0600/Local: 1065 Email: ohra@vsu.edu.ph Website: www.vsu.edu.ph

## REQUEST FOR INFORMATION/RECORD

		Date: MARCH 17, 20	022
Name of Requestor:	MARICAR \$ . POSAS	<u> </u>	
Address:	PRGY. MARCOS, BAYEXY	LEGTE	
Contact Number:	09155992609	E-mail address: maricar. posas la	exsv. edu. ph
Proof of Identity:		ID No.:	
Requested Informatio	on: Certification (Perform	ance Rating)	_
No. of copies:2			-
Reason & intended us	se of requested information/do	ocument	-
MARICAR #. POS Name & Signature of	Requestor/Representative		-
Action on the reque			
*			
Approved:			
	RYSAN C. GUIN Director, ODAS and FOI		
Evidence of payment	: OR No. 0610148	Date: 4 17 22 Amount: 20/	
Disapproved:			
	RYSAN C. GUIN Director, ODAS and FOI		
Remarks/reason for o	lisapproval:		