

OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL)

Email: www.ppo.@vsu.edu.ph Website: www.vsu.edu.ph

TRIP TICKET

Date Filed May		ay 17, 2022 Trip No			umber :						
		y 19, 2		Destination :		Merida, Leyte					
Date/s				_							
Departure Time :				_ Driver to	will report :	Eco-FA	ARMI				
Purpose : Condu			nduct	uct 5-day sessions of IMO6 Training.							
Head of Party:											
Passengers				Department/Office/Cente				t	Contact N	lumber(s)	
				Eco-FARMI							
2. Jolliv				Eco-FARMI					-		
				Eco-FARMI							
				Eco-FARMI							
5. Wendy Oquias			er tillian en	Eco-FARMI							
6. 7.				-							
8.				1							
9.				1							
10.											
*For more than (10) passengers, use separate sheet.											
Vehicle Type: Requesting party:											
	No ·					1104400			ARRIBADO		
Vehicle Plate No.: JEROMÉ O. ARRIBADO											
Program Leader											
Dispatched: Recommended: Approved:											
MARLON M. BURLAS											
Maintenance in Charge Motor Pool Services Head (Director/Center Director/Agency Head)											
INSTRUCTIONS: Drivers shall fill in this part properly. Drivers are accountable for and are responsible for reporting any vehicle											
damage, defect				it property.	Divors are t	accountable for	and are responsible for reporting any remain				
Trip Ticket Issued/Received				Vehicle Condition Fuel			ricant Departure/		Odometer/Mileage Out		
The Honor Issued Hospital				(Before Tr	ravel)	Issued/Used Time Out		ne Out			
					Frank Black size		unit vol./				
Date Returned				Vehicle Co (After Tra				rrival/ me In	()dometer/Mileage in		
				TAROT TI	2401)	Dalarioud	THE THE PARTY OF T				
Was the passenger/s Was there an following the call time & of fuel/lubrica				vvas tne venicie involved il					e vehicle used		
location? VSU Campu				diside	or damaged	while in your cus	stody?	official g	government business?		
Yes	□No	Yes (Specify)		□No	☐ Yes (Spec	cify)	□No	☐ Yes (Specify)		□No	
Driver's N	omo º Ci		0.11								
Driver's N	arrie a Si	griature	Fil	lled in by th	e Head of Part	y or Requesting	Party				
				Service Satisfaction				Driver's OVER ALL RATING			
This vehicle will be used for official				☐ 1. Not Satisfied				☐ 1 Poor ☐ 2 Fair			
government business only. I have											
reviewed and complied with rules &				2. Slightly Satisfied				☐ 3 Good ☐ 4 Very Good			
regulations regarding the use of Government-Owned Vehicle.				☐ 3. Moderately Satisfied				☐ 5 Excellent			
Government-Owned venicle.				☐ 4. Very Satisfied				Comments & Suggestions			
				☐ 5. Extremely Satisfied							
*											
SIGNATURE C	VER PRIM	NTED NAM	E	Name and Signature							

Vision:

A globally competitive university for science, technology, and environmental

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Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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